



Cheryl Lawrence, MD, FAAP
Medical Director

June 2023

Office of School Health
30-30 47th Avenue,
Long Island City, NY
11101

Dear Parent or Guardian,

New York City has updated the school immunization requirements for the 2023-2024 school year. A list of the vaccine requirements for 2023-2024 is included with this letter. Vaccines protect children from getting and spreading diseases; they are required to attend school.

Before the school year begins, you must submit proof of immunization or blood test results that show immunity (see below) for your child if they are attending childcare or school. **All students in childcare through grade 12** must meet the requirements for:

- The DTaP (diphtheria-tetanus-pertussis), poliovirus, MMR (measles-mumps-rubella), varicella and hepatitis B vaccines.

Children under age 5 who are enrolled in childcare and pre-kindergarten (pre-K) must also meet the requirements for:

- The Hib (*Haemophilus influenzae* type b) and PCV (pneumococcal conjugate) vaccines.
- The influenza (flu) vaccine: children must receive the flu vaccine by December 31, 2023 (preferably, when it becomes available in early fall).

Children in grades 6 through 12 must also meet the requirements for:

- The Tdap (tetanus-diphtheria-pertussis) booster and MenACWY (meningococcal conjugate) vaccines.

Blood tests that show immunity to measles, mumps, rubella, varicella, or hepatitis B also meet the requirements (polio labs only if done before September 2019).

Please take the time this summer to review your child's immunization history with your child's healthcare provider. Their provider can tell you whether additional doses of one or more vaccines are required for your child to attend childcare or school this year.

Please note: If your child received doses of vaccine BEFORE the minimum age (too early), those doses do NOT count toward the number of doses needed.

If you have questions about these 2023-2024 requirements, please contact your childcare center or school's administrative office.

Sincerely,

Cheryl Lawrence, MD, FAAP
Medical Director
Office of School Health

Is Your Child Ready for Child Care or School? Learn about required vaccinations in New York City.

2023-2024 School Year

All students ages 2 months up to 18 years in New York City must get the following vaccinations to go to childcare or school. Review your child's vaccine needs based on their grade level this school year. The number of vaccine doses your child needs may vary based on age and previous vaccine doses received. Your child may need additional vaccines or vaccine doses if they have certain health conditions or if previous doses were given too early. Blood tests that show immunity to measles, mumps, rubella, varicella, or hepatitis B also meet the requirements (polio immunity is only acceptable if the lab test was done before September 2019).

VACCINATIONS	CHILD CARE, HEAD START, NURSERY, 3K OR PRE-KINDERGARTEN	KINDERGARTEN - Grade 5	GRADES 6-11	GRADE 12
Diphtheria, tetanus, and pertussis (DTaP)	4 doses	5 doses or 4 doses ONLY if the fourth dose was received at age 4 years or older or 3 doses ONLY if the child is age 7 years or older and the series was started at age 1 year or older	3 doses	
Tetanus, diphtheria and pertussis booster (Tdap)			1 dose is required at 11 years or older when entering grades 6 - 12 (in compliance until age 11 years)	
Polio (IPV or OPV)	3 doses	or 3 doses if the third dose was received	4 doses	
Measles, mumps and rubella (MMR)	1 dose		2 doses	
Hepatitis B	3 doses	3 doses	3 doses or 2 doses of adult hepatitis B vaccine (Recombinax HB®) if the doses at least 4 months apart between ages of 11 through 15 years	
Varicella (chickenpox)	1 dose		2 doses	
Meningococcal conjugate (MenACWY)			Grade 6: Not applicable Grades 7-11: 1 dose	Grade 12: 2 doses or 1 dose if the first dose was received at age 16 years or older
Haemophilus influenzae type b conjugate (Hib)	1 to 4 doses Depends on child's age and doses previously received			
Pneumococcal conjugate (PCV)	1 to 4 doses Depends on child's age and doses previously received			
Influenza	1 dose			

Talk to your health care provider if you have questions.

For more information call **311** or visit nyc.gov/health and search for **student vaccines**.



Department of Health
& Mental Hygiene

Department of
Education



TO BE COMPLETED BY THE PARENT OR GUARDIAN

Child's Last Name, First Name, Middle Name, Sex, Date of Birth, Child's Address, City/Borough, State, Zip Code, School/Center/Camp Name, District Number, Phone Numbers, Health insurance, Parent/Guardian Last Name, First Name, Email, Work

TO BE COMPLETED BY THE HEALTH CARE PRACTITIONER

Birth history, Allergies, Attach MAF if in-school medications needed, Does the child/adolescent have a past or present medical history of the following?, Medications

PHYSICAL EXAM, Date of Exam, Height, Weight, BMI, Head Circumference, Blood Pressure, General Appearance, Describe abnormalities

DEVELOPMENTAL, Validated Screening Tool Used, Screening Results, Nutrition, Hearing, Vision, Acuity, Dental

Describe Suspected Delay or Concern, Child Receives EI/CPSE/CSE services, Hemoglobin or Hematocrit, Lead Risk Assessment

IMMUNIZATIONS - DATES, DTP/DTaP/DT, Polio, Hep B, Hib, PCV, Influenza, HPV, MMR, Varicella, Mening ACWY, Hep A, Rotavirus, Mening B, Other, IgG Titers, Date

ASSESSMENT, Well Child (200.129), Diagnoses/Problems (list), ICD-10 Code, RECOMMENDATIONS, Full physical activity, Follow-up Needed, Referral(s)

Health Care Practitioner Signature, Date Form Completed, Health Care Practitioner Name and Degree, Practitioner License No. and State, Facility Name, National Provider Identifier (NPI), Address, City, State, Zip, Telephone, Fax, Email, DOHMH ONLY, PRACTITIONER I.D., TYPE OF EXAM, Comments, Date Reviewed, I.D. NUMBER, REVIEWER, FORM ID#



P.S. 198 The Isidor and Ida Straus School
www.ps198m.org

1700 Third Avenue, New York, NY 10128
Tel (212) 289-3702 / Fax (212) 410-1731

Katharine DeBenedictis, Principal
Linda Shkreli, Assistant Principal

ATTENTION ALL FAMILIES: IMPORTANT MESSAGE REGARDING SCHOOL FOODS!

Dear Families,

Each school day New York City students are able to enjoy **FREE** breakfast and lunch meals. All families, **regardless of income or intent for your child to eat the food provided by the school kitchen, MUST** complete a **family income inquiry form** to ensure that our school receives the proper funding to support a variety of school programming.

Families can complete this form online at <https://www.myschoolapps.com/Home/PickDistrict> or complete the paper application distributed on the first day of school.



Please do not delay in completing this form! Our office staff is happy to assist you. Please contact Ms. Emily Rivera, School Aide to set up a virtual appointment (212-289-3702).

Thank you for your cooperation.
Sincerely,

Katharine DeBenedictis

Katharine DeBenedictis
Principal

***The process for submitting this form online is fast and easy, however a paper copy of the form can be provided upon request.**

***Only 1 application is needed if you have multiple children at our school. Separate applications are only required if siblings attend different schools.**



SCHOOL BASED POLICY OF PS 198: USE OF ELECTRONIC DEVICES

Although not advisable, students are permitted to bring the following electronic items to school (Chancellor's Regulation A-413): 1) cell phones and smartwatches; 2) laptops, tablets, iPads and other similar computing devices ("computing devices"); and 3) portable music and entertainment systems, such as iPods, MP3 players, PSP, and Nintendo DS.

A. The use of cell phones, smartwatches, computing devices and portable music and entertainment systems at school is subject to the restrictions below.

1. Cell phones and other electronic devices may not be turned on or used while on school property. This includes the use of devices prior to the official start of the school day (i.e. morning line up, breakfast).
2. Cell phones and other electronic devices must be stored in a student's backpack **at all times** when on school grounds. Smartwatches may be worn, however students may not use specialty features, such as texting or calling, and use solely in the manner of a traditional watch.
3. Cell phones and other electronic devices may not be turned on or used for the duration of the school day, and at all times when students are in the care of PS 198 school staff. This includes both when students are on school grounds as well as in locations other than the school building (i.e. electronic devices may not be used on a field trip, including school bus or subway travel to and from the trip).
4. Computing devices may not be turned on or used during the administration of any school quiz, test or examination, except where such use has been explicitly authorized by the school or is contained in an Individualized Education Program or Section 504 Accommodation Plan.
5. Use of cell phones and other electronic devices during the administration of state standardized examinations is governed by State Education Department Rules.
6. Cell phones and other electronic devices may not be turned on or used during school emergency protocols, (i.e. evacuations, lockdowns), including drills or other emergency preparedness exercises.
7. PS 198 is not responsible for any lost, stolen, or damaged devices.

B. Confiscation and return of electronic items

In determining whether to confiscate an electronic device, PS 198 will consider the nature of the violation. Where appropriate, measures will be instituted in a progressive fashion. Such measures may include, but are not limited to:

- warnings
- confiscation of item and return at the end of the school day
- confiscation of item and return following parent conference
- confiscation of item and return following student entering into behavioral contract
- revocation of privilege to bring item to school

C. Device use for educational purposes

Students may be permitted to use personal electronic devices as directed by the teacher when required for educational purposes. Teachers will inform families when these devices may be necessary to support instruction in school. These devices must be used for instructional purposes only, and students must adhere to the Citywide Behavioral Expectations guidance for acceptable use of technology in school. Failure to comply will result in disciplinary action.

D. Discipline

Students who use cell phones or other electronic devices including computing devices, and/or portable music and entertainment systems in violation of any provision of the DOE's Discipline Code, the school's policy, Chancellor Regulation A-413, and/or the DOE's Internet Acceptable Use and Safety Policy ("ISUSP") will be subject to discipline in accordance with the guidance interventions and disciplinary responses set forth in the Discipline Code.



SELF DISMISS PROCEDURES FOR 5TH GRADERS

5th graders are permitted to self-dismiss from school provided we have written consent on file. An email or phone call is NOT sufficient. Parents or legal guardians are required to submit a signed letter to give consent for their child to leave school on their own, ONLY at dismissal. Students may not self-dismiss early to attend appointments outside of school or when they get sick at school and must go home. **Students who self-dismiss are not permitted to walk a younger sibling or family member home from school.** They do not replace a parent or guardian picking up another student. Exceptions will not be made. Families are encouraged to consider the readiness of your child as it pertains to self-dismissing and are encouraged to come up with a plan for when they leave school (i.e. go straight home, go to a neighbor's home). It is not advisable to allow your child to hang out on the playground unattended after school.

Self-dismissal *only on certain days* is not allowed. Your signed letter must indicate that it is always possible, Monday through Friday, for your child to self-dismiss if a guardian is not present at 2:30pm for pickup.



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Katharine DeBenedictis, Principal
Linda Shkreli, Assistant Principal

September 2023

Dear Parents,

I am writing to provide you with information about the Department of Education's Emergency Readiness Initiatives that are in place in all NYC Public Schools.

Every school currently has procedures for emergencies. In 2000, New York State Education Law Section 2801 was enacted requiring schools to develop safety plans regarding emergency response. In July of 2001, the law was amended to require that plans include information for evacuation and sheltering in. In accordance with this, schools need to conduct drills and other exercises to test components of the emergency response plan.

Our school has a Building Response Team that is trained to activate and respond to different incidents that may occur at our school. All school staff members are trained in various procedures that are outlined in the School Safety Plan and we currently conduct a variety of drills throughout the year to prepare our staff and students for four different types of response to emergencies that may occur: evacuation, hold in place, shelter-in, and lockdown.

Emergency readiness training in schools takes place in September and continues for staff and students throughout the school year. Student training is grade appropriate and designed to ensure that students understand the importance of these drills without causing unnecessary alarm.

All families are reminded to regularly update the Emergency Contact Cards that are on file in our main office. This includes providing and updating information indicating phone numbers, and the names of adults to whom the school may release children in an emergency.

Sincerely,

Katharine DeBenedictis

Katharine DeBenedictis
Principal